MINUTES OF THE IQAC MEETING ON 30TH NOVEMBER 2018

Members Present
1. Dr. Anupa Siddhu
2. Dr. Shashi Prabha Gupta
3. Dr. Shraddha Kapoor
4. Dr. Simmi Bhagat
5. Dr. Sarita Anand
6. Dr. Pulkit Mathur
7. Dr. Puja Gupta
8. Dr. Sheetal Chopra
9. Mr. Vijay Ram
10. Mr. Amit Meena
11. Ms. Neha
12. Dr. Sushma Goel
13. Dr. Archna Kumar

Agenda 1: Organize faculty development programme at Lady Irwin College

The committee decided to organize FDPs on MOOCs and data management for faculty and

research scholars from University of Delhi for a period of 3-7 days and invite outside experts.

- o **MOOCs:** Members suggested that it would be appropriate to discuss with experts from NIEPA, CEC, JMI, DU, IGNOU, IITs, IIMs, for conducting FDP on MOOCs. It was suggested to obtain the list of approved MOOCs from UGC website along with the financial support grant by UGC for preparation of MOOCs.
- o **Data Analytics:** It was suggested to find out from DU, IARI, ICAR, ICASSR if they could conduct FDP on Data management.

It was suggested to organize the following **development programs for the Admin office staff**:

- o Paperless office
- o Managing AISHE portal documents

For Non-teaching staff following development programmes were suggested:

- o Computer Skills
- o Health and wellness (to cover following domains)
    - o Mental health
    - o Yoga for sound health
    - o Work ethics

Dr. Anupa Siddhu   Dr. Sushma Goel

Director   Coordinator, IQAC