



# Internal Quality Assurance Cell Cluster Academic and Administrative Audit CERTIFICATE

Date of Visit:  
13/06/2023

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14/06/2023

Certificate ID: WI6374

Being Awarded To

*Lady Irwin College, Delhi*

As per NAAC guidelines the Academic & Administrative  
Audit was administered by IQAC Cluster through  
Principal/Experts/Academicians

FOR THE YEAR 2020-21 & 2021-22

Valid Till: 12/06/2024



Mr. Peeyush Pahade  
President, IQAC Cluster



**Academic and Administrative Audit Report**

(Date 13th June, 2023)

**Basic Details of the organization**

- **Name of the organization:** Lady Irwin College, University of Delhi, Sikandra Road, New Delhi-110001
- **Name of the Society that runs the college:** Lady Irwin College Society

**Some basics such as the year of starting, its vision and mission statement:**

- **Year of Establishment:** 1932
- **Vision:** Strives to inculcate the spirit of service along with professional development and skills for women empowerment through state of the art education, research and extension by nurturing innovation, leadership and national development.
- **Mission:** The college faculty has consistently strived to contemporize its academic content through innovative research, strong community outreach and implementation of new technological knowledge in the field of Home Science. The curriculum helps young women students develop key life skills for their future professional and societal roles. Their experiences at college are designed to facilitate self-development and nurture them so that they become aware, active and enthusiastic members of the community and the nation at large.
- **Accountable authorities:** Prof (Dr.) Anupa Siddhu, Director, Lady Irwin College
- **Any other relevant details to give a brief idea of the institution:** The Lady Irwin College aphorism is VIDYA HI SEWA. The teaching learning transactions true to the motto Endeavour to inculcate a sense of knowledge to serve through carefully designed outreach experiences. The College has always provided headship to other institutions in the nation in teaching, research and extension in Home Science, both at central universities and Home Science colleges with agricultural institutions. From a modest beginning with 11 students in 1932, Lady Irwin College has provided higher education for generations of women. Well into the ninth decade, the college now has over 1300 students on its records every year. From the initial teaching of a Certificate Course in Home Science, the courses have multiplied, keeping



in tune with the times and the changing trends in higher education. The college was run under the aegis of All India Women's Education Fund Association till 1950. It was then affiliated to the University of Delhi and a B.Sc. Home Science degree course was introduced. The college started receiving financial assistance from the University Grants Commission and is continuing to do so. In 1969, the Lady Irwin College Society (Regd.) was established, commensurate with the requirements of University of Delhi to serve as the Governing Body of the college. Over the years, the college has added bachelor's, master's and doctoral degrees, and facilities for community outreach programmes, inter-college and international exchanges and networking, workshops and seminars, public events, sports and recreation. Since its inception, the staff and students of the college provide research advice and community extension services in nutrition, resource management, human development, and textiles and clothing.

- **About the Auditing agency and the auditors:** IQAC Cluster, India
- **About the firm:** IQAC Cluster has a goal to create a trained and performing IQAC in the higher educational Institutions of with right knowledge, skills and Quality Tools through cooperation within the organizations. It aims to provide a 24 X 7 knowledge support to the remotest institutions with the easiest available technological support. The Cluster has 220 colleges together with a signed MoU representing eleven Universities from Maharashtra. These colleges represent more than twenty districts from Maharashtra.
- **Auditors who have audited the organization and their designation:**
  - Mr. Peeyush Pahade, Head, Department of Zoology, H.V. Desai College, Pune, President, IQAC Cluster India.
  - Dr. Anil Roy Dubey, Ph D, has been nominated for Top 20 Eminent Vice Chancellors of India 2020 by uLektz Wall of Fame. He has formerly been a Vice Chancellor, Lingaya's Vidyapeeth, Faridabad. Previously, he was a Professor, at Dilla University, Ethiopia and also held the post of an Associate Professor, MBA, Skyline University College, Sharjah, UAE.
- **Any other relevant detail:** This is the first external academic and administrative audit of Lady Irwin College, University of Delhi, being conducted by IQAC Cluster of India. Previously the institute has been conducting internal audits for academics and administration.





**Observations and findings**  
**Governance, management & Administration of the institution**

**Governance:**

1. The top-level management of the organization is a financially sound, able and decision-making body.
2. The parent body promotes the organization in every way. The Governance structure supports all needs and just the academic and financial demands of the institute.

**Management:**

3. The Director of the organization is a qualified and regular full-time post. Her work style has created and maintained a healthy working environment of the organization.
4. The college has a rich history with profound Vision, Mission, and Goals which are reflected in all its academic, managerial, and administrative activities.
5. Both the Academic Committee and IQAC have undertaken several important quality initiatives during the academic years 2019-22. IQAC screens APAR of faculty for promotions according to DU guidelines.
6. The AQAR has been submitted in time. The IQAC is an active institutionalized body in the organization.
7. The website is updated and well-maintained.
8. The allocation of responsibilities and work is evident from the professional work style exhibited by the staff council and IQAC.
9. The financial audits are conducted on a regular basis every year. There are no deficiencies.
10. The college has a Student Council as per University of Delhi rules and regulations.
11. The college has a functional student grievance redressal cell where all grievances need to be reported.
12. The staff council committees are in place and their reports suggest their good working.
13. College conducts internal academic audits regularly.
14. The college has an active Internal Complaints Committee. Its meetings take place on requisition. They conduct counseling and mentoring for students regularly.
15. The college has a functional mandatory anti-ragging committee. The anti-ragging rules and regulations have been displayed at visible and important places on the campus. All students sign undertaking as per DU rules.



16. The college has submitted statistical information for an All India Survey of Higher Education (AISHE ID C-27608 ) and NIRF rank 22 (Year 2023) regularly.
17. The college has its policies, processes, and SoP in place. The work of updation SoPs is in progress.
18. Institution has won several national and international awards such as:
- Gold and Silver medals won at 10th International Abilympics Event at Metz, France (2023)
  - 13th Dr. Rajammal P Devadas Memorial Award (2022)
  - Lady Irwin College recognized as the Skill Hub Centre, a Skill Hub Initiative under PMKVY 3.0, Ministry of Skill Development and Entrepreneurship, GoI (2021)
  - CQFS Food Safety Award 2021 for contribution in Food Safety (2021)
  - Dr. Sarvepalli Radhakrishnan Best Teacher Award 2021 in Special Education and Mental Health by Center for Professional Advancement Continuous Education (A Unit of IMRF Regd with Govt of India NITI Aayog NGO Darpan) (2021)
  - India's Most Dynamic Achievers Award 2021-Certificate of Excellence by FFI (Friendship Forum) (2021)
  - Lady Irwin College recognized as Nodal Centre for Food Safety Training by FSSAI (2019)
  - Excellent work in Food and Nutrition by Social Imprints CSR Awards and Summit 2019 CSR Advisory Committee-Director Ministry of MSME (2019)
  - College recognized for contribution in Poshan Abhiyan (MoWCD/Niti Aayog) (2018)
  - India Today, 6th Best College in India (2017) Asia's Most Trusted Brand Award (Bangkok) to
  - Department of Education for best College in Asia (2016 till present)
  - Best College Award for International Education and Leadership Summit Award (2016)
  - Nina Sibal Award on Disabilities (2014)
  - First Prize from Delhi University at Antardhvani "Good Teaching Practices" (2014)
  - Institutional Award on Multidisciplinary Healthcare, AIIMS (2014)
19. Research grants for the year 2021-2022 are Rs 21649695.00

### **Administration**

20. The administrative processes are in place, well documented, and functional.
21. The documents are retrievable and working is technologically well supported.
22. The administration is stakeholder friendly and prompt in its services. The systems are in place.



23. Sufficient technology and tools needed for administrative work are available with the most recent working technology.
24. A healthy work culture prevails in the administrative section.

### Academics

25. The institution caters to B.Sc. Hons Home Science, B.Sc. Hons Food Technology, B.Sc. Pass Home Science, Ph.D. and Masters Programmes in five Home Science areas, B.Ed. and B.Ed. Special Education (MR), PG Diploma in Dietetics and Public Health Nutrition (PGDDPHN).
26. The enrolment ratio is excellent.
27. The admission process is centralized as per University of Delhi norms.
28. The teacher-to-student ratio is excellent; 1:17.
29. The student to computer ratio is 1: 2.9.
30. All classrooms are ICT enabled.
31. The college caters well to student diversity including the category, non-category students.
32. Academic calendar is prepared each year and executed effectively.
33. Teachers prepare teaching plans and work it out efficiently.
34. The timetable is well executed and the attendance is excellent.
35. The assessments done are regular and a good organizational effort is visible.
36. Additional courses are offered to students. Students have the freedom to choose additional courses.
- a. 7 value added courses in year 2019-2020 ("Tukacad: Pattern Making, Grading and Marker Making", Food Safety Auditor training, Nutrition epidemiology course on 'Nutritional Assessment Methods', Data management tools and advanced statistics (using STATA), Teaching staff is student centric, experienced, and visionary. Young and disciplined faculty are techno-friendly, Management Of Inclusive, Early Care Centres, Parenting And Early Intervention.
  - b. 2 value added courses in 2021 (Food Safety and Management system, Design and Social Sustainability)
  - c. 1 value added course in 2022 Lecture series for Preparation of M.Sc. Food and Nutrition and Food Technology entrance examination
37. Variety of teaching methods and technology-based teaching are evident.
38. Students work hands on and are given projects for the process of experiential learning. Efforts are made for scientific learning.



39. Internal assessment is fair and communicated to students through Academic calendars and notices. They counter sign their scores.
40. The results of the organization are good and have a high attainment ratio.
41. Association with National and International agencies is evident and is benefitting the Institution. The college has signed MoUs with MoRD, GoI (2018), received grants from UNICEF for the work with MoRD, MOHFW and Niti Aayog. Also signed MoU with DBT, study abroad program with Michigan State University, Humboldt University, USA.

### **Co-curricular and Student Progression**

42. College has a dynamic and active NSS unit. The institution also has community development projects such as ROSHNI, DBT star college scheme, PMFME scheme.
43. Various cultural and cocurricular activities are available in the organization.
44. The college has a registered Alumni Association. It is active and functional. For the year 2020-21 the alumni association sponsored a total amount of Rs. 5,53,795 for donations and scholarships and departmental events.
45. The placement cell is active and has a good placement record. The training activities go on for the entire year and a variety of experiences are given by the organization to the students. More students are now progressing for higher studies in various disciplinary and interdisciplinary courses. The figure of progression increased from 35% in 2020-21 to 51% in 2021-22. Average number of students clearing competitive exams such as NET/SLET/GATE etc. also saw an increase in numbers from 26 in 2020-21 to 83 in 2021-22. The total number of students placed in both UG and PG courses in 2020-21 was 66 with an average salary of 2,98,240, while in 2021-22 the number increased to 81 and the average salary rose to 3,81, 772.

### **Library**

46. The library is well equipped and regularly new books are purchased. Library fund is Rs 20,18,000.00 and expenditure on books and journals is 1,351,144.36.
47. The process of purchase of books is regulated by the Library Advisory Committee.
48. The purchased books are entered and barcoded.
49. The online and offline footfall in the library is excellent.
50. The library is student centric with various sections to serve students well.
51. The College Library has been dedicated to home science and education since 1958. It is the only library of its kind with over 55,000 collections in the field of home science and education.





52. First automated library where books were bar coded and started with the first version of LIBSYS.
53. The library has been fully automated since 1998 and equipped with 24x7 DU fibre optic and dedicated Wi-Fi connectivity in the reading room.
54. At present the library is using 'Web-Centric Libsys-version 10' Integrated Library Management Software on the LINUX-REDHAT Enterprise platform with 14 clients.
55. The college library worked in synergy with LIBSYS software since its inception. Since last year it is a cloud based system.
56. Departmental libraries are in addition to the main library to support the learning of the students.

### **Strengths, Weaknesses, Opportunities and Challenges (SWOC)**

#### **Notable areas of mention**

#### **1. Strengths of the organization:**

- a. Strong, supportive caretaking management.
- b. Strategic location with respect to the courses they offer.
- c. A Well-crafted brand and an institution of repute.
- d. Excellent admissions, state of art infrastructure, excellent Library and well qualified and active staff, activity and learner centric learning system.
- e. Excellent student tracking system (100%)
- f. The organization has an excellent reputation in the field of research and has excellent research grants and funding.
- g. Dynamic Director, with student centric governance, student supportive practices is evident.

#### **2. Weaknesses of the organization**

- a. Students must get more opportunities to avail Government scholarships.

#### **3. Opportunities in the near future:**

A dynamic and student-centric leadership and strong, positive management will create unlimited opportunities.

- a. An industry-academia tie-up for innovation and incubation cells on a much larger scale can make the institution a game changer in the educational field.





- b. A stronger Alumni interaction can pave way for several new projects and newer areas of organizational dynamism and help in placements and internships.
- c. More MoUs need to be signed with Industry and academia.
- d. The college should proceed with more accreditations like ISO.
- e. Subjects which are taught impact the country at large.
- f. Workshop for PO and CO should be planned for measurement.

#### **4. Challenges of the organization:**

- a. No maintenance grant has been received from UGC.
- b. Irregular salary grant.
- c. International MoUs with universities, student exchange program have reduced as money spent by students is a constraint.
- d. Grants should be given for student research under NEP.

#### **5. Threats of the organization:**

- a. New programs and courses cannot be launched due to the set norms of University of Delhi/UGC on requirements of teachers and rosters. Self financing courses are not permitted at present.
- b. New Programs and Courses require approval of new teachers and non teaching staff.



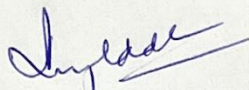
## Recommendations

1. Writing details of CO and PO by all faculties and its attainment is needed.
2. Library needs atleast 2 hours of extended working especially the reading section.
3. The institution is a brand with a legacy. Its updating needs the involvement of Alumni.
4. The institution has a very large number of associations which needs to convert into functional MoUs.
5. More unique Programs with increased infrastructure is recommended.

## Declaration

I agree with all the recommendations and observations mentioned in this report.

Signed by:



**Prof (Dr) Anupa Siddhu, Director, Lady Irwin College**

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Report Prepared by: IQAC Cluster India

## Auditors

Internal Quality Assurance Cell Cluster



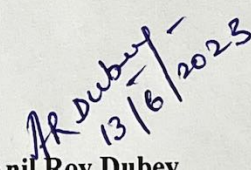
**Mr. Peeyush Pahade**

**President, IQAC Cluster**

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