

LADY IRWIN COLLEGE, NEW DELHI

GOVERNING BODY

MINUTES

Of Meeting of the Governing Body held on 19th February, 2024

A meeting of the Governing Body of Lady Irwin College was held on Monday, 19th February, 2024 at 2.30 p.m. in the Office of Director, Lady Irwin College, New Delhi.

The following Members were present:

1. Mr. Dilip Chenoy (Off-line)
2. Ms. Rati Bawa (Off-line)
3. Ms. Ambika Srivastava (Off-line)
4. Dr. Ameeta Mulla Wattal (Off-line)
5. Ms. Madhu Bala Nath (On-line)
6. Dr. Umesh Kapil (On-line)
7. Prof. Sanjay Gupta (On-line)
8. Prof. Aparna Khanna (On-line)
9. Dr. Madhuri Nigam (Teachers' Representative) – (off-line)
10. Mr. Dharmendra Kumar Singh (Non-Teaching Special Invitee) – (off-line)
11. Prof. Anupa Siddhu (Director & Member Secretary) – (off-line)

I. MINUTES OF THE GB MEETING

- 1.1 *"Minutes of the GB meetings held on 22nd December, 2023 were read and approved."*
- 1.2 Action Taken Report – *"Noted."*

Matters Arising :- Mr. Dharmendra Kumar Singh brought it to notice that Rakshak Staff is having problem in PF and ESI issues since eight months.


"The Governing Body advised to look into the matter at the level of Rakshak Company."

II. ADMINISTRATIVE MATTERS

2.1 Proposal to host "Dr. Bina Roy & Ms. Veena Thapar Annual Lecture"

Prof. Neelima Asthana, Department of Education informed vide letter dated 05.02.2024 that Mr. V.K. Thapar (husband of late Ms. Veena Thapar, former faculty, Department of Education) has shown his interest that Department of Education should host Dr. Bina Roy & Ms. Veena Thapar Annual Lecture under the theme "Organizational Skills for a clutter free home/living". For this purpose he has given a cheque of Rupees One lakh to

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the College. The Department of Education wishes to host this lecture in the month of February every year.

"The Governing Body accorded approval to host Dr. Bina Roy & Ms. Veena Thapar Annual Lecture under the theme "Organizational Skills for a clutter free home/living."

2.2 (A) Group-A Non-Teaching Staff Housing and Guest House Status

The new Administrative Officer has joined on 20.12.2023. He is requesting for house on campus vide letter dated 20.12.2023. There is no earmarked house for Group-A among non-teaching. There are however (a) four quarters for Group B&C with Grade Pay of more than Rs.4200/- (copy of GB resolution enclosed in agenda), (b) Approximately smaller 34 quarters in College campus are eligible by general seniority of non-teaching staff.

(B) International Guest House – There are four flats in PG Hostel on first floor called International Hostel used for Study Abroad Program with MSU, International visitors and now experts of Selection Committees.

Two candidates have recently been selected under PWD/VH category and required accommodation. The Hostel Committee, who is responsible for guest house, also have foregone two out of four flats for VH reserved teachers. Two VH teachers were allotted these flats. We now have two International Guest House flats in PG Hostel.

(C) One old guest house during Covid was temporarily given to a teacher during Covid-19 for one year. She is told to vacate guest house but she is expecting at present. She is now selected on permanent post and is now requesting for residence on campus.

(A) *"It was decided by the Governing Body that as per earlier GB decision on 3rd November, 2010 (a) those belong to Group B&C with GPA of Rs.4200/- and above among the Non-teaching staff are entitled for 4 flats, to be now read as:-*

'(A) those belong to Group A, B&C with Grade Pay of Rs.4200/- and above (in 6th CPC and in 7th CPC as L-6, Rs.35400-112400) among the Non-teaching staff are entitled for 4 flats'.

(B) *Governing Body approved allotment to PWD candidates in PG Hostel Flats. They recommended to shift them to ground floor flats, whenever available.*

(C) *Governing Body decided that Guest House should be vacated by her and she be given an accommodation, if available on medical grounds."*

2.3 (A) Approval of Selection Committee minutes

Selection Committee meetings were held on 10th & 11th January, 2024 (Education), 15-18.01.2024 (Zoology), 31.01.2024 & 01.02.2024 (Chemistry), 08.02.2024 (Architecture and Interior Design) and 12-15 February, 2024 (Botany) for appointment of Assistant Professors in various Departments. Details of selected candidates were tabled. Candidates who were selected, were given appointment letters and they have

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joined except Architecture and Interior Design, who would like to join in May 2024 after her Ph.D. coursework in Ahmedabad.

“The Governing Body approved the recommendations of Selection Committee for appointment of following Assistant Professors in various departments and their joining in DOJ column.

S.No.	Name	Department	Date of Selection Committee	Category	DOJ
1	Chetna Arora	Education	10 -11 January 2024	UR	12.01.2024
2	Geetika Sharma	Education	10 -11 January 2024	UR	12.01.2024
3	Presenjit Roy	Education	10 -11 January 2024	SC	12.01.2024
4	Puja Tripathi	Education	10 -11 January 2024	UR	12.01.2024
5	Priya Khurana	Education	10 -11 January 2024	UR	12.01.2024
6	Mosumi Ghosh	Education	10 -11 January 2024	UR	28.03.2024
7	Pallee Shree	Zoology	15-18 January 2024	UR	12.01.2024
8	Rajneesh Dwevedi	Zoology	15-18 January 2024	UR	12.01.2024
9	Okram Zenita Devi	Chemsitry	31 Jan & 01 Feb 2024	OBC	02.02.2024
10	Vijay Kumar	Chemsitry	31 Jan & 01 Feb 2024	SC	02.02.2024
11	Surbhi Bhatt	Architecture & Interior Design	08th February 2024	ST	Joining Pending
12	Nancy Raina	Botany	12-15 February 2024	UR	16.02.2024

It was reported that one teacher appointed in Education Department awaits her relieving from Delhi Government.

(B) Request of Ms. Surbhi Bhatt for extension of joining time

Ms. Surbhi Bhatt, recently selected for the post of Assistant Professor, Department of Architecture and Interior Design, requested vide letter dated 09.02.2024 for extension of time to join on this post as she is currently pursuing her Ph.D. and she has to complete residency period till 15th May, 2024. She has enclosed Medical Fitness Certificate issued by the CMO, WUS Health Centre, University of Delhi.

“The Governing Body acceded to the request of Ms. Surbhi Bhatt and allowed her to join the College service w.e.f May 2024.”

2.4 Written Test for appointment of Non-Teaching Staff

The written test was conducted for appointment of various Non-Teaching posts as per details given below. The result is awaited for further action.

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S.No.	Post	Date of Exam	Date of Selection Committee
1	Junior Assistant	06.01.2024	Pending
2	Section Officer	14.01.2024	Pending
3	Assistant	19.01.2024	Pending
4	Library Attendant	20.01.2024	Pending
5	Laboratory Attendant	21.01.2024	Pending

"The Governing Body noted the above."

2.5 Compassionate appointments in College

A preliminary compilation of applications was done by Teacher Representative on GB and DU invited member. The applicant files of almost all the candidates for compassionate appointment are incomplete. Lots of data is needed for scoring according to GOI/DU guidelines. (1) applicant Mr. Arun Thakur has moved Court (2) One candidate who in anticipation of an appointment has not vacated the quarter allotted to her late husband Mr. Dabal Singh Rawat.

There is only one post according to 5% quota.

"The Government Body deliberated upon the matter and advised to take legal advice on (a) compassionate filling, affidavits, (b) letter to be given for house vacation by wife of Mr. Dabal Singh Rawat and charge Damage Charges as per DU guidelines."

2.6 UG, PG and PwD PG Fees Structure for 2024-25

The UG, PG and PwD PG Fee structure for the year 2024-25 was enclosed as annexure in agenda for approval by the Governing Body.

Request to increase UG research/internship fee from next year. Propose Rs.2000/- per UG student in 3rd and 4th year. The PG students already pay Rs.3000/- per PG student.

"The Governing Body approved the fee structure of UG, PG and PwD for the year 2024-25 and increase in UG research/internship fee."

2.7 Proposal of Department of Education for intake of students from Science Stream in B.Ed Programme

Prof. Neelima Asthana, Teacher Incharge, Department of Education alongwith other faculty members moved a proposal vide letter dated 23.01.2024 for intake of students from Science stream in B.Ed. programme in the College. The Committee has informed that almost 30-40 seats remain vacant due to non-availability of students with Home Science background from the list of selected candidates in the entrance test held by NTA. The Department Committee has proposed to allocate 30 seats out of 125 to students from the Science background both B.Sc. and M.Sc.

"After detailed deliberations, it was decided by the Governing Body to go ahead with the proposal of Department of Education of intake of 30 female students from Science Stream to B.Ed. Program of College. If seats are unfilled, they will be offered for Science Stream."

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2.8 MOA with Western Connecticut State University (WCSU)

The proposal of Department of Development Communication and Extension regarding Memorandum of Agreement for International Collaboration with Western Connecticut State University (WCSU) was discussed in the last Governing Body meeting.

Now we are in receipt of email dated 05.02.2024 from Dr. Manohar Singh, President, WCSU alongwith draft Memorandum of Agreement to be entered into with WCSU.

"The Governing Body recommended and approved the MOA."

2.9 AQAR Report

The presentation by Prof. Sushma Goel and Prof. Deepali Rastogi for approval of AQAR Report-2023, for perusal and advice of the Governing Body Members.

"The Governing Body appreciated and approved the AQAR Report – 2023 and further suggested to (1) set goals and quantify action plan, (2) set goals for ICT use for AI and training on IT tools; and (3) reflect on unethical use of AI, better pedagogy under NEP."

2.10 College Bus Status

The Swaraj Mazda bus was condemned by the Governing Body on the recommendations of Department members in September, 2022. It was scraped this year and disposed according to government guidelines. The Department of Development Communication and Extension vide letter dated 07.02.2024 suggest that if College bus is to be purchased, it may be done centrally. They observe that students now prefer metro and it is convenient, saves time and money of the students.

The Governing Body was requested to advice on both vehicle and permanent driver.

"It was decided by the Governing Body that to have discussions with all Department Incharges including DCE Department on requirement of bus. The options of electric car (EV) or leasing a bus can be considered. The driver is already attached to DCE Department."

SUPPLEMENTARY AGENDA

2.11 Requirement and creation of second post of Administrative Officer in College

At present we have 1642 (2022-23) student strength in our College. There was no Administrative Officer in College before OBC expansion. One post of AO was approved by UGC during OBC expansion. One post of Administrative Officer has recently been filled. Keeping in view the present student strength of college, it is proposed to write to the UGC/University of Delhi for sanctioning second post of Administrative Officer.

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“Keeping in view the increased student strength, the Governing Body recommended to write to the University and UGC to sanction second post of Administrative Officer in the College.”

2.12 Decision of the College on the CWP No. 12269 of 2023 WP of Mr. Arun Thakur has been given to him on 19.02.2023 (tabled). He wanted to be regularized at the post of Laboratory Attendant w.e.f. 21.02.2008 with all consequential benefits.

“The Governing Body unanimously agreed to the decision given on case of Mr. Arun Thakur.”


III FINANCIAL MATTERS

Nil.

IV. Any other matter with the permission of Chair.

“None.”


Prof. Anupa Siddhu
 Director & Member Secretary


Mr. Dilip Chenoy
 Chairperson
 Governing Body