

LADY IRWIN COLLEGE, NEW DELHI

GOVERNING BODY

MINUTES

Of Meeting of the Governing Body held on 22nd December, 2023

A meeting of the Governing Body of Lady Irwin College was held on Friday, 22nd December, 2023 at 3.00 p.m. in the Office of Director, Lady Irwin College, New Delhi.

The following Members were present:

1. Mr. Dilip Chenoy (On-line)
2. Ms. Rati Bawa (On-line)
3. Prof. Rekha Saxena (DU Representative) - (On-line)
4. Prof. Aparna Khanna (Teachers' Representative) –(off-line)
5. Dr. Madhuri Nigam (Teachers' Representative) – (off-line)
6. Mr. Dharmendra Kumar Singh (Non-Teaching Special Invitee) – (off-line)
7. Prof. Anupa Siddhu (Director & Member Secretary) – (off-line)

I. MINUTES OF THE GB MEETING

- 1.1 *"Minutes of the GB meetings held on 9th November, 2023 were read and approved."*
- 1.2 Action Taken Report – *"Noted. The amendment and extension of MOU with the Ministry of Rural Development was signed on 23.01.2024."*

II. ADMINISTRATIVE MATTERS

2.1 Approval of Selection Committee minutes

Selection Committee meetings were held on 28-29 November, 2023 (English), 04.12.2023 (Environment Science), 08.12.2023 (Mass Communication), 15.12.2023 (Statistics) and 19.12.2023 (Microbiology) for appointment of Assistant Professors in various Departments. Details of selected candidates were tabled. Candidates who were selected, were given appointment letters and they have joined.

"The Governing Body approved the recommendations of Selection Committee for appointment of following Assistant Professors in various departments and their joining in DOJ column."



S.No.	Name	Department	Date of Selection Committee	Category	DOJ
1	Ms. Sapna Kumari	ENGLISH	28 & 29 - 11.2023	OBC	30.11.2023
2	Ms. Vandana Maurya	ENVIRONMENT STUDIES	04.12.2023	SC	05.12.2023
3	Sh. Sunil Kumar	MASS COMM & JOURNALISM	08.12.2023	SC	11.12.2023
4	Ms. Kanki Hazarika	MASS COMM & JOURNALISM	08.12.2023	ST	11.12.2023
5	Ms. Neerja Chawla	STATISTICS	15.12.2023	UR	16.12.2023
6	Ms. Aarti Yadav	MICROBIOLOGY	19.12.2023	OBC	20.12.2023

2.2 Appointment of Non-Teaching Staff

The Selection Committee meeting was held on 05.12.2023 for the selection of Senior Assistant under direct recruitment and the Committee recommended the name of Mr. Virendra Kumar for appointment as Senior Assistant. Based on the recommendations of the Selection Committee and Governing Body Chairperson, Mr. Virender Kumar was offered the appointment to join as Senior Assistant and he joined the service in the College on 07.12.2023. Minutes of Selection Committee were tabled.

"The Governing Body approved the recommendations of Selection Committee for appointment of Mr. Virender Kumar as Senior Assistant and his joining w.e.f. 07.12.2023 (forenoon)."

2.3 Appointment of Administrative Officer

The Selection Committee meeting was held on 20.12.2023 for the selection of Administrative Officer under direct recruitment. The Selection Committee minutes were tabled for approval.

"The Governing Body approved the recommendations of Selection Committee for appointment of Mr. Sushant Kumar as Administrative Officer and his joining w.e.f. 20.12.2023 (afternoon)."

2.4 Application of Dr. Priti Joshi for grant of Voluntary Retirement from service

Dr. Priti Joshi working as Professor in the Department of Human Development and Childhood Studies submitted her request vide letter dated 12.12.2023 for grant of Voluntary Retirement from College service and requested for relieving on 30th April, 2024. Her Date of Joining on permanent basis is 17.07.1996. Office Note is enclosed at page-11 in agenda.

"The Governing Body accorded approval for the voluntary retirement of Dr. Priti Joshi w.e.f. 1st May, 2024 and relieving after due completion of three month notice period and for sending the papers to the University for fixing pension and other retirement benefits."

2.5 Computer Resource Centre (CRC) Staff Salaries

The two junior staff working in the Computer Resource Centre namely Ms. Kusum Kaushik and Mr. Suraj Sunuwar were appointed for one year period from 07.01.2023 at minimum of basic pay at Level 4 + DA in accordance with University of Delhi Notification No. Estab.II(i)/012/2007/08/2101 dated 12.11.2021.

Their performance is good and it is recommended to renew their appointment for one year.

They have requested vide letter dated 11.12.2023 for renewal of their appointment.

"It was decided by the Governing Body to extend their appointment for one year at Level 4. Their salary to be fixed in accordance with University of Delhi Notification No. Estab.II(i)/012/2007/08/ 2101 dated 12.11.2021."

2.6 (A) Renewal of Rakshak Securitas (Pvt.) Ltd. Contract

The one year contract of M/s Rakshak Securitas (Pvt.) Ltd. is going to end on 31.12.2023 for providing house keeping services. They have shown their willingness to work under the existing terms and conditions of contract for a further period of one year vide letter dated 30.11.2023. With ongoing recruitment of non-teaching staff, some staff of Rakshak will be asked to discontinue during the next year.

(B) Renewal of Trio Security & Intelligence Pvt. Ltd. contract

The one year contract of M/s Trio Security & Intelligence Pvt. Ltd. is going to end on 14.12.2023 for providing security services. Their contract may be renewed on the existing terms and conditions for a further period of one year.

"The Governing Body approved the renewal of contract with Trio Security & Intelligence Pvt. Ltd. and Rakshak Securitas Pvt. Ltd. for one more year w.e.f. 15.12.2023 to 14.12.2024 and 01.01.2024 to 31.12.2024 respectively on the same terms and conditions. However, in the case of Rakshak Securitas Pvt. Ltd. some of their staff members would have to be reduced consequent to ongoing recruitments in the College."

2.7 Proposal of Central Bharat Sevak Samaj – Vocational Education Courses

We are in receipt of a letter dated 20.09.2023 from Central Bharat Sevak Samaj, which is the National Development Agency constituted by the Planning Commission, Government of India, is imparting Vocational Training Programmes, Skills Development Programmes, Technical and Management Programmes and for which they offered to start these programmes in our institution.

"After detailed deliberations, it was decided by the Governing Body to ask them to make presentation to the faculty sub-group."

2.8 Confirmation of promotion of Non-Teaching Staff

Following non-teaching staff were promoted as Assistants, Lab Assistant, Technical Assistant and they joined in December, 2022. They have successfully completed one year probation period. Only Shri Vinod Dabas (Technical Assistant) retired on 30.11.2023.

Office Assistants

Shri Mangal Singh Pundir
Shri Himanshu Singh

Technical Assistants

Shri Jaswant Singh Giri
Shri Vinod Dabas
Shri Sonu Kumar Sah (reserved for ST)

Laboratory Assistants

Shri Madan Kumar
Shri Matbar Singh
Mrs. Sangeeta
Mrs. Dimple
Mrs. Usha Yadav
Shri Dharmesh
Mrs. Anuradha Sharma
Mrs. Sudesh Kumari
Shri Naveen Singh
Shri Sita Ram Bhatt
Shri Vinod Kumar Sisodia (reserved for SC)
Shri Varun Kumar Sharma (reserved for VH)

"The Governing Body accorded approval for confirmation of promotion of above Lab Staff w.e.f. their date of joining, on promotions, on successful completion of probation period."

2.9 College Court Cases

In medical emergency and death of daughter of Mr. Rajendra Dhawan, Supreme Court Advocate Mr. Anurag Dayal Mathur, who is in DU approved list and also defending many more Colleges of DU, was given court cases of (1) Baldev Prasad, WP No.13385 of 2022, (2) Inder Mohan CWP 13400 of 2022, (3) Balbir Singh, CWP 13401 of 2022 and (4) Rajvir Singh, CWP 13402 of 2022 by Mr. Rajendra Dhawan.

"The Governing Body noted the above. They were informed that some older cases are still with Mr. Rajendra Dhawan/Mr. Rana."



2.10 Matter related to Mrs. Seema Das

We are in receipt of a letter No. CS-III/009/LIC/2021/Min./818 dated 11.12.2023 from the Deputy Registrar (Colleges), University of Delhi in the matter of complaint against Mrs. Seema Das, Sr. Assistant (Accounts) vide which he has requested to place the matter before the Governing Body of the College, being the Appointing as well as Disciplinary Authority of teaching and non-teaching staff of the College and take appropriate action as per extent rules.

"The Governing Body observed that they have already dealt the matter in previous Governing Body meeting."

SUPPLEMENTARY AGENDA

2.11 Proposal of Department of DCE for collaboration with WCSU

Dr. Sarita Anand, Department of Development Communication and Extension has submitted a proposal vide email dated 22.12.2023 for partnership with Western Connecticut State University (WCSU) for Study Abroad Program.

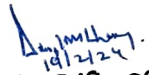
"It was decided by the Governing Body to go ahead and hold discussions."

III FINANCIAL MATTERS

Nil.

IV. Any other matter with the permission of Chair.


Prof. Anupa Siddhu
 Director & Member Secretary


Mr. Dilip Chenoy
 Chairperson
 Governing Body