

लेडी इर्विन महाविद्यालय

दिल्ली विश्वविद्यालय

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LADY IRWIN COLLEGE

(University of Delhi)

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Limited Tender Enquiry for Founder's Day 2026

Lady Irwin College, University of Delhi

Ref No: LIC/FD2026/LUNCH/02

Date: March 18, 2026

Lady Irwin College invites sealed quotations from reputed and experienced vendors for the provision of **Lunch Catering Services** for the upcoming **Founder's Day** celebrations.

1. Event Schedule

- **Event Date:** March 24, 2026
- **Venue:** College Grounds
- **Setup Completion:** By 6:00 AM, March 24, 2026

2. Scope of Work

A. Catering Requirements

- **Menu:** Chole, Matar Paneer, Aloo Gobhi, Jeera Rice, Nan & Roti, Jalebi and Rabri, Salad, Papad & achar and water arrangements for 1100 persons

B. Requirements

- Water arrangements
- 3 Food counters
- Waiters in proper dress
- Hygiene and Sanitation to be ensured
- Disposables for food and water both

Ahmed
18/3/26

Deepa
18/3/26

Sudat
18/3/26

Asnaive

Dipanshu Khanna
18/03/2026

3. Terms and Conditions

- **Eligibility:** Vendors must have prior experience in handling other institutions of repute.
- **Submission:** Quotations must be submitted in a sealed envelope marked "Founder's Day Lunch Catering Services" to the College Administration Office.
- **Deadline:** All bids must be received by **March 21, 2026, before 4:00 PM.**
- **Pricing:** Rates should be inclusive of labor, transportation, installation, and applicable taxes (GST).
- **Safety:** The vendor is responsible for the food hygiene and safety.

4. Evaluation Criteria

- Will be based on the lowest quoted price.

Important Instructions for Vendors:

1. **Site Visit:** Vendors are encouraged to visit the Lady Irwin College grounds on **March 19 or 20** to assess the layout before quoting.
2. **Quality Check:** The College Committee will inspect the quality of the food upon delivery. If found spoiled or unhygienic, it must be replaced immediately.
3. **Payment Terms:** 100% payment will be processed via NEFT within 15 working days of the successful completion of the event and submission of the final invoice.

Prof Neelima Asthana

Director

Neelima Asthana
प्रो. नीलिमा अस्थाना
Prof. Neelima Asthana
निदेशक, लेडी इरविन कॉलेज
Director, Lady Irwin College
नई दिल्ली, New Delhi -110001

Aparna
18/3/26

Aparna Khanna
18/03/2026

Lata
18/03/2026

Sushat
18/3/26

Asthana